

# KNOX COUNTY COMMISSION

## Regular Meeting

Tuesday – March 10, 2009 – 4:00 p.m.

The regular monthly meeting of the Knox County Commission was held on Tuesday, March 10, 2009, at 4:00 p.m., at the county courthouse, 62 Union Street, Rockland, Maine. Administrative Assistant Candice Richards was present to record the minutes of the meeting.

Commission members present were: Anne Beebe-Center, Commissioner District #1, Richard L. Parent, Jr., Commissioner District #2, and Roger A. Moody, Commissioner District #3. County staff present included: County Administrator Andrew Hart, Administrative Assistant Candice Richards, Finance Director Kathy Robinson, Airport Manager Jeff Northgraves, Communications Director Linwood Lothrop, Patrol Administrator Paul Pinkham, EMA Director Ray Sisk and IT Director Jeff Lake.

Also present were: Sari Stern-Greene, President of Sage Data Security; and Kim Lincoln, reporter from the *Gazette Herald*.

Regular Meeting – Agenda		
Tuesday – March 10, 2009 – 4:00 p.m.		
I.	4:00	Meeting Called To Order
II.	4:01	Public Comment - Public Comment during other portions of the meeting will only be granted by permission of the chair.
III.	4:15	Consent Items
		1. Approve Consent Items as Presented:
		i. Approve Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
		ii. Approve Minutes of Special Meeting of February 6, 2009.
		iii. Approve Minutes of Special Meeting of February 9, 2009.
		iv. Approve Minutes of Public Hearing of February 9, 2009.
		v. Approve Minutes of Regular Meeting of February 10, 2009.
		vi. Accept Monthly Written Departmental Reports.
		vii. Approve Investment Withdrawals.
IV.	4:20	Action Items
		1. Vote to Approve Commission Priorities for 2009.
		2. Set Mil Rate for 2009 (A. Hart, K. Robinson).
		3. Act on Request by Sheriff Dennison to Utilize Funding from the Federal Forfeiture Account in the Amount of \$56,580.00 to Purchase In-Car Video Cameras for Patrol Vehicles (D. Dennison).
		4. Approve Contract between North Haven and Knox County for Sheriff’s Deputy Services (A. Hart, D. Dennison).
		5. Authorize County Administrator to Sign Contract with Tyler Technologies for MUNIS Financial Software (A. Hart, K. Robinson).
		6. Act to Formally Request the Public, Municipalities and Local Organizations to Submit Nominations for Selection of Three Airport Public Advisory Committee Members, to be Seated at the APAC’s Annual Meeting on May 11, 2009, to Fill Three-Year Terms (J. Northgraves).
V.	4:35	Discussion Items
		1. Discuss the Feasibility of a Bonding Referendum Prior to the End of May 2009 to Raise \$1 Million for the County’s Share of the Passenger Terminal Construction (J. Northgraves).
		2. Discussion of Information Security Audit and Review of County Policy (A. Hart, J. Lake, Sari Stern-Greene - Sage Data Security).
VI.	4:55	Other Business
VI.	5:00	Adjourn

- I.

Meeting Called to Order

Commission Chair Anne Beebe-Center called the March 10, 2009 regular meeting of the Knox County Commission to order at 4:00 p.m.
- II.

Public Comment

Commissioner Anne Beebe-Center asked for public comment. There was none.

### III. Consent Items

#### 1. Approve Consent Items as Presented:

- i. Approve Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
- ii. Approve Minutes of Special Meeting of February 6, 2009.
- iii. Approve Minutes of Special Meeting of February 9, 2009.
- iv. Approve Minutes of Public Hearing of February 9, 2009.
- v. Approve Minutes of Regular Meeting of February 10, 2009.
- vi. Accept Monthly Written Departmental Reports.
- vii. Approve Investment Withdrawals.

- A motion was made by Commissioner Richard Parent to approve the consent items as presented. The motion was seconded by Commissioner Roger Moody.

Commissioner Roger Moody stated that he knew that Midcoast Internet Solutions was working on removing their equipment from the roof. He asked if the County was getting money from MIS for having their equipment on the roof.

County Administrator Andrew Hart stated that the County was not receiving any payments from MIS because there was no agreement with them. It was actually an exchange of services. MIS was able to house their equipment in the courthouse and the County had free internet access. There was no actual contact. The previous Commission had given MIS a certain amount of time to remove their equipment from the attic and MIS has been working with Building Maintenance Supervisor Jon Grout to do that.

- A vote was taken with all in favor.

Investment Withdrawals:

Airport Computer	46160814600	\$371.03
Airport Maintenance – MBNA	46160814670	\$68,526.53
Deeds Surcharge	20000812740	\$26,000.00
Jail Heating Systems	20000812810	\$2,813.26
Jail Control System	20000812840	\$2,804.94
Legal Expense	20000812650	\$7,522.50
Sheriff Vehicles	20000812770	\$14,152.43
Training Reserve Account	20000812790	\$869.69
	Total	\$123,060.38

### IV. Action Items

#### 1. Vote to Approve Commission Priorities for 2009.

- A motion was made by Commissioner Roger Moody to approve the Commission priorities for 2009 as presented during the Work Session with the addition of looking at the Restitution Policy. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

County Administrator Andrew Hart stated that he would try to get some information on the Restitution Policy and get it to the Commission.

#### 2. Set Mil Rate for 2009 (A. Hart, K. Robinson).

- A motion was made by Commissioner Roger Moody to set the Mil rate for 2009 at 0.000833376. The motion was seconded by Commissioner Richard Parent.

County Administrator Andrew Hart stated that the mil rate for 2009 is a little less than 2008's mil rate of 00899545355. The overlay figure is the same as the prior year. The Budget Committee had voted to keep the amount of taxes assessed to the towns for 2009 the same as in 2008, which was \$6,447,800.00.

- A vote was taken with all in favor.

#### 3. Act on Request by Sheriff Dennison to Utilize Funding from the Federal Forfeiture Account in the Amount of \$56,580.00 to Purchase In-Car Video Cameras for Patrol Vehicles (D. Dennison).

- A motion was made by Commissioner Roger Moody to approve using \$21,824.00 from Federal forfeiture funds and \$34,756.00 from State forfeiture funds, for a total of

\$56,580.00, to purchase in-car video cameras for ten patrol vehicles. The motion was seconded by Commissioner Richard Parent.

Commissioner Richard Parent commented that the video cameras were for ten vehicles. He stated that if it cost is \$4,895 per vehicle and there are ten vehicles, for a total of \$ 48,950.00, why is the request \$56,580.00 with a difference of \$7,630.00?

Lieutenant Paul Pinkham stated that the difference is the cost of the installation of the cameras into the vehicles.

- A vote was taken with all in favor.

4. Approve and Sign Contract between North Haven and Knox County for Sheriff's Deputy Services (A. Hart, D. Dennison).

- A motion was made by Commissioner Richard Parent to approve the contract between North Haven and Knox County for Sheriff's deputy services. The motion was seconded by Commissioner Roger Moody.

Commissioner Roger Moody asked if this contract was pretty much the same as the Vinalhaven contract.

County Administrator Andrew Hart answered in the affirmative. He stated that the Vinalhaven contract was done last year. It was one of the first contracts reviewed by the County attorney. The same changes made to the Vinalhaven contract during its review were then made to the North Haven contract. Also, both sides had requested some changes be made. The stipend, overtime, and insurance language needed to be updated.

- A vote was taken with all in favor.

5. Authorize County Administrator to Sign Contract with Tyler Technologies for MUNIS Financial Software (A. Hart, K. Robinson).

- A motion was made by Commissioner Roger Moody to authorize the County Administrator to sign the contract with Tyler Technologies for the MUNIS software. The motion was seconded by Commissioner Richard Parent.

Commissioner Anne Beebe-Center commented that the Commission was very interested in finding out the capacities and benefits of using the MUNIS system. She asked to know some of the highlights of why the County is using this system. She asked if this was a three-year contract.

County Administrator Andrew Hart stated that it is a three-year service provider agreement. The County does not own the software. He added that it is different than actually owning the software. It is more like a lease.

Commissioner Anne Beebe-Center commented that the County still owns the data.

County Administrator Andrew Hart stated that this was correct. He added that if the County owned the software, the data would be on our own servers. Per the contract, Tyler Technologies is responsible for doing everything. The contract also includes providing support, so that the County can call whenever there is a problem or questions, and Tyler Technologies will have to respond.

Commissioner Anne Beebe-Center asked what Tyler Technologies was doing to work with the County to implement the system.

County Administrator Andrew Hart stated that Finance Director Kathy Robinson, who was not in attendance, would be the one to ask about that. He stated that Ms. Robinson, IT Director Jeff Lake, and himself were looking at ways to get more benefits from the system and for any other products that can also be provided from what the County is currently using. For this contract, the County made sure that there was a clause that would allow the County to get out of the agreement within the three years if the County decides to use another product. The County would not be penalized if getting out of this agreement within the term of the contract.

Commissioner Richard Parent asked how the contract worked with the security issues that the County is currently looking to improve. He asked if it was premature to sign the contract if the Commission does not know what the County may be required to provide as a security enhancement.

County Administrator Andrew Hart stated that he did not believe it was premature to sign the agreement. Tyler Technologies is responsible for the software, and everything that goes with that. This is different from everything being handled in-house here, and the County being responsible for everything.

Commissioner Richard Parent asked if all of the employees would have access to MUNIS.

County Administrator Andrew Hart stated that only the Finance Office would be using it.

IT Director Jeff Lake stated that the MUNIS contract is just a renewal of what is currently in place. Tyler Technologies is an “application service provider”, which means that they host the data and the County uses the data. The decision to go with MUNIS was done before the current administrator and finance director were working for the County. He stated that the issue of how the data is protected had to be put off because it is a higher risk working without a contract than the risk of them hosting our data. If the County was using MUNIS without a contract and something happened, it would be a question of what Tyler Technology’s responsibilities are. The risk of working without a contract needed to be mitigated first. County Administrator Andrew Hart worked with County legal counsel Attorney Peter Marchesi to look at the contract to make sure the County was able to lock in a lower rate with a three-year contract and to include the clause of being able to terminate the contract with 30 days notice without penalty.

County Administrator Andrew Hart stated that there is an urgency to sign the contract as presented because the County currently does not have one. Tyler Technologies could cut the County off and we could lose the data.

Commissioner Richard Parent asked if the County would be able to alter the contract midway through the agreement.

County Administrator Andrew Hart stated that amendments can be made to the agreement or the County can pull out entirely. He stated that the County needs to look at the services being provided by Tyler Technologies and see if it is worth what we are paying, or see if there is something else out there that will serve our needs better.

Commissioner Anne Beebe-Center asked who would own the data if the County pulled out of the contract.

Mr. Lake stated that after the Commission signs this contract, if the County pulls out, the own the data. The greatest risk that the County needed to mitigate is to sign the contract so that the County is protected by it.

Commissioner Roger Moody asked if the County would be continually looking at options other than MUNIS or would the issue be left alone for the next three years.

County Administrator Andrew Hart replied that he still envisioned the County looking at other products within the next three years. He added that MUNIS may be able to provide more services or things may stay as they are. The County may end up staying with MUNIS for the entire three years.

Commissioner Roger Moody asked what the level of service was.

County Administrator Andrew Hart stated that Finance Director Kathy Robinson had told him that she had not had problems with Tyler Technologies and has been working with them on closing out the year.

- A vote was taken with all in favor.

6. Act to Formally Request the Public, Municipalities and Local Organizations to Submit Nominations for Selection of Three Airport Public Advisory Committee Members, to be Seated at the APAC’s Annual Meeting on May 11, 2009, to Fill Three-Year Terms (J. Northgraves).

Airport Manager Jeff Northgraves explained that each year, the terms of three of the nine members of the Airport Public Advisory Committee end. This year, District Three’s Jim Kirstead had finished out a term he was placed in to finish and he is interested in continuing. Camden has indicated that they want to re-nominate him. The bylaws allow two full terms back to back, but he has only been in it one year. Kathy Allain has been in the environmental seat for a full three-year term. She is interested in continuing. South Thomaston has nominated her to fill the seat a second time. Bill Maddox is filling the business chair. He is also currently the chair for the Business Plan Sub-committee and is interested in continuing doing that. Mr. Northgraves

stated that he has not heard back formally from any of the three towns regarding whom they would like to nominate. A press release with all this information has been sent out to towns and to local newspapers. Emails have also gone out to the towns and individuals involved with this. The APAC normally meets in April to seat the new members. Mr. Northgraves stated that he was asking that the Commission change the date this year to the 11<sup>th</sup> of May. This change is because the APAC changed their meeting from the third Monday to the second Monday, which puts their meeting before the Regular Commission meeting.

- A motion was made by Commissioner Roger Moody to formally request the public, municipalities and local organizations to submit nominations for selection of three Airport Public Advisory Committee members, to be seated at the APAC's annual meeting on May 11, 2009, to fill three-year terms. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

## V. Discussion Items

### 1. Discuss the Feasibility of a Bonding Referendum Prior to the End of May 2009 to Raise \$1 Million for the County's Share of the Passenger Terminal Construction (J. Northgraves).

Airport Manager Jeff Northgraves explained that this item is on the agenda because he needed to seek some direction from the Commission. He stated that he had strong opinions about going in either direction. He stated that there are a lot of reasons to try to do this, most of which are because of money. It could end up saving the County \$50,000.00. It would also mean that the County would get its airport terminal sooner. However, there are also some reasons not to do it. One reason is that the expectation this whole time has been that the County would have another year to work on this and make sure that the County has the income coming in to pay off the bond. That year is needed to apply for grants and to find someone to rent out space in the terminal for a restaurant and figure out how much income that will generate. Doing the bond now would put us on a very short timeline. It eliminates the ability to get other grants. He stated that he had talked to Stantec a lot and is comfortable saying that the County share of it will be a million dollars or less. It will be hard to get all of those hard numbers and other information together in time to get the bond out. The County would only have 30 days to put this together. The County cannot wait until June because it has to be done before the first of June, so if the decision is to put this out, it would be a single item to put out to the voters. Mr. Northgraves stated that he was getting frustrated going back and forth in his mind on the pros and cons of this decision.

Commissioner Anne Beebe-Center stated that one of the things that has turned around the public's view of the airport is how Airport Manager Jeff Northgraves has managed it. She asked him if he thought there would be enough time to fully prepare the public so that the bond could get passed.

Airport Manager Jeff Northgraves stated that while he does believe that it is possible to get the bond passed, proceeding with it would be more reactive than proactive. That could be counterproductive with the public because of the lack of time to involve the public in the process and to get their feedback as it progresses. It would have a negative impact on the other projects going on at the airport over the next few years. He stated that it would be premature to go ahead with this just so the County can get the \$50,000.00 stimulus package.

Commissioner Anne Beebe-Center asked what the timeline for Plan B might be.

Airport Manager Jeff Northgraves stated it would mean doing a referendum in November and then start construction next year, during the next grant process.

Commissioner Richard Parent asked if there a public process in that plan.

Airport Manager Jeff Northgraves stated that there would have to be, just for the referendum portion, which would have to happen in about thirty days if the Commission decided to proceed forward now. If the County went with Plan B, then it would have to be done around September or October, and there would be plenty of time to get input from the public.

Commissioner Richard Parent asked if the available grants would make up for the loss of the stimulus package of \$50,000.00.

Airport Manager Jeff Northgraves replied that the stimulus package could easily be made up by some kind of grant. The County will still have to bond a portion of the costs, but there are grants that will make up for not having the stimulus package.

Commissioner Anne Beebe-Center stated that it was her understanding that transportation infrastructure was a priority of stimulus package. She asked if there would be other shots at getting stimulus money.

Airport Manager Jeff Northgraves replied that he was not sure, but that it is possible.

Commissioner Roger Moody stated that to recap, this is a \$3 million dollar project. \$2 million will come from the FAA and a little bit from the State. The other \$1 million would be the non-aviation part, such as the restaurant.

Airport Manager Jeff Northgraves stated that the restaurant is eligible except for the equipment that makes it a restaurant. Other areas not covered would be office space that the public is not intended to access. TSA's office space is a huge amount of the total space and that is not eligible. All of the processing area where passengers get their luggage checked is eligible, but TSA's office space and their break area is not eligible. The airport manager's office and the administrative assistant's office are also both not eligible. Cape Air also has some work space that is eligible with some office space that is not. It turned out to be 70/30 cut, including the design. Mr. Northgraves stated that he needed to have a firm idea of how much of the space will be leased before the design process can be finalized. The County would have to be able to hand a contract to a company that has already bid on the project, as well as have the funds to back it up, by the June 1<sup>st</sup> deadline. Another thing to consider is that there will be a cost to do the referendum, which could potentially be more than the \$50,000.00 offered in the stimulus.

County Administrator Andrew Hart stated that for a referendum to go out to vote, the budget committee would have to review and approve it. Then there has to be three public hearings, one in each district. It has to be a state-wide election so it is impossible to do it in May anyway. He stated that he did not know if the County had ever done a bond referendum other than the jail bond in 1991. The County has to make sure the ballots are different color than all the other ballots used by the different municipalities. This takes a lot of phone calls and time coordinating with the municipalities. The time frame for when to schedule hearings and have things ready is not very clear. There also needs to be some time built in for absentee ballots.

Commissioner Anne Beebe-Center stated that other counties, who have recently built jails, may be able to share information about their bonding process.

County Administrator Andrew Hart stated that if the County waited until November to do a referendum, there would be more time to do research.

Airport Manager Jeff Northgraves stated that while it was worth having this discussion, it was really a moot point because the County cannot do a bond referendum in May, and June is too late to participate in this particular stimulus package.

2. Discussion of Information Security Audit and Review of County Policy (A. Hart, J. Lake, Sari Stern-Greene – Sage Data Security).

Sari Stern-Greene, of Sage Data Security handed out a report to each commissioner.

IT Director Jeff Lake explained that the Commissioners had just been handed the final copy of the report of the security audit that the County contracted with Sage Data Security to do. He stated that Sari Stern-Greene, from Sage Security, was in attendance with him at the meeting. He stated that he wanted to give a little background on the audit. He stated that last fall, he and County Administrator Andrew Hart had discussed having a security audit. He stated that normally, when you are audited, you are audited against some standard or framework that already exists and that you are supposed to already be following. The County has no such framework or policies to be audited against. He stated that he and the county administrator thought that it would be prudent to be audited against a level of federal standards that most responsible federal and state agencies, and even businesses, are held accountable to. This would give the County a baseline, which would help pinpoint what the risks are, and identify what methods could best mitigate those risks.

Ms. Stern-Greene stated that the security audit looks at how well the County is protecting its sensitive and confidential information. Legal, regulatory, and contractual obligations exist because if the information is exposed, there are significant ramifications that go back to the County, which can result in identity theft and other problems. Exposure is the greatest risk. She stated that the County was measured against the federal standards known as the Minimum Security Standards for an agency to use. This was developed by the National Institute of Standards and Technology. The results are what was presented to the Commission at the start of this discussion. The report is fairly detailed, with the actual standards being used for comparison included at the back of the report as an appendix. The report includes recommendations as well

as what Sage Security felt was the highest risks for each department of the County. She stated that one of the things that she really wanted to stress was that informational security is not an IT issue, but rather a governance issue. She stated that she believed that what was needed was a commitment from the Commission to protect the information and to deliver that message to the County that this is a priority. A lot of what needs to be done does not have a huge cost attached to it. It is more an attitude and process. It is developing policies and awareness. It can mean looking at the information and asking if the County even needs to be collecting that information, but if the information is needed, how best can the County secure it. The decisions are made by the management, with implementation done not only by the IT staff, but also the individual departments. It needs to be a County-wide effort. She stated that if the Commission had any specific questions she would try to address those now.

IT Director Jeff Lake stated that he was looking for a statement from the Commission to show the commitment of the Commission and to deliver the message that this is a priority for the County. Money cannot be thrown at a solution. It is both an attitude and a process. It is looking at what information we really need to collect.

Commissioner Anne Beebe-Center asked if what Mr. Lake and Ms. Stern-Greene were saying is that the Commission needs to put policies in place and to create a culture.

Ms. Stern-Greene stated that it is along the same lines as deciding whether or not to lock your car when you leave it. The same decision needs to be made regarding information. The Commission needs to decide what needs to be “locked up” and also what is considered valuable. An inventory of information needs to be taken to see what the obligations and classification levels are. Then the decision can be made how to take care of that information.

Commissioner Roger Moody asked if there is there an appropriate line drawn between what the public has the right to see versus what it does not.

Ms. Stern-Greene stated that stated that what they had focused on was information that is legally protected; information such as social security numbers, credit card numbers, personnel records, and medical information. A line was drawn between the Right to Know law releasable information and that which is not releasable by law. Personally identifiable information is the kind of information that is protected by law in order to protect the individual.

Commissioner Richard Parent asked if the final report was intended to be a manual for the County to follow or would Sage Security guide the County as we go through the process.

Ms. Stern-Greene stated that that was given were the top level recommendations and they tried to outline where the high risks were. It is intended to be a place to get started and to give the County direction. She commented that Mr. Lake has a great background in information security and that Sage can also be a resource to the County.

IT Director Jeff Lake stated that a lot of this is not an Information Systems, or computer problem. It is really a policy issue. It is a matter of what steps is the County going to take to protect this information that may happen to be on a computer hard drive, a USB drive in someone’s pocket, or on a server. Regardless of where the information is located, it is the information itself that the County is targeting. Policies need to be structured to minimize risk and to put controls in place. Once the policy framework is in place, which determines what steps need to be taken, then the IT staff can comes in and physically put the controls in place. The IT staff will work with department heads to implement these policies.

Ms. Stern-Greene stated that the County should also expand these policies to apply to printed, non-digital information.

IT Director Jeff Lake stated that ideally, an informational security policy will apply to information, no matter what form it is in.

Commissioner Roger Moody asked what the next step in the process would be. He asked if the IT staff develops polices for each individual department to guide the department heads.

IT Director Jeff Lake stated that the County already has two administrative policies. The first is the Acceptable Use Policy, which governs how the end users are going to manage the County’s computer resources. The other is a very broad IT Policy, which grants the administrative office the authority to develop information security policies and plans, manage IT assets, and determine procedures. He stated that because these polices are broad and what he and Ms. Stern-Greene are talking about is specific, what they are asking is for the Commission to give employees some clear direction of the will of the Commission. Employees need to understand that information

security policies are going to come from the administrative office and be implemented by the county administrator with the backing of the Commission. Informational security risk needs to be transferred to the Commission.

Ms. Stern-Greene stated that ultimately the responsibility is with the Commission anyway. If there was any legal action or regulatory non-compliance, it would come back to the Commission.

Commissioner Roger Moody asked if new policies will be reviewed by legal counsel.

It Director Jeff Lake stated that the policies would come before the Commission but that he did not necessarily see the need to have legal counsel review them; however, that would be up to the Commission. By the Charter, the Commission is the policy-setting body, so the policies would come before the Commission before being implemented. If the Commission saw a policy that its members were not completely comfortable with, it could be reviewed by legal counsel.

Commissioner Anne Beebe-Center asked if IT Director Jeff Lake will be developing policies and sharing them with County Administrator Andrew Hart and the Commission.

IT Director Jeff Lake stated that the federal government already has these frame works in place and so now they just need to be implemented. Along with that is a tremendous amount of information for the County to use in implementing the frame work. He stated that the staff basically knows what they have to do. The information has to be classified and then the County needs to decide how to protect it.

Commissioner Anne Beebe-Center asked how things should begin.

IT Director Jeff Lake stated that he would like the Commission to instruct the IT department to start the process of interviewing departments, classifying information, and recommending appropriate policies.

Commissioner Roger Moody commented that under the IT Policy, the IT staff has this authority to do all this already.

IT Director Jeff Lake stated that he was looking for an explicit statement that the Commission is supporting this process and that the IT staff has the authority to proceed under the policies already in place.

- A motion was made by Commissioner Richard Parent to support the endeavor to correct the insufficiencies within the security system, within the context of the current IT Policy. The motion was seconded by Commissioner Roger Moody. A vote was taken with all in favor.

## **VI. Other Business**

Commissioner Anne Beebe-Center asked the other Commission members if there should be a resolution to the earlier discussion of the DOT building that took place during the Work Session.

Commissioner Roger Moody stated that the DOT building on Rankin Street is a potential location for EMA and the KRCC. There seems to be some other interest in the building. He stated that it may be wise to find out what it would take to secure an option and what the cost would be. It would also be worth doing an evaluation of the building in conjunction with county staff.

- A motion was made by Commissioner Roger Moody to authorize the county administrator to communicate with Maine DOT to express the County's interest in gaining a nine-month option to secure the County exclusive access to the building for the purpose of evaluation for use as a potential EOC and KRCC center. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

Commissioner Anne Beebe-Center stated that the subject of possibly having two Commission meetings can wait until the next work session, which will be at 2 p.m. on April 14<sup>th</sup>.

## **VII. Adjourn**

- A motion was made by Commissioner Roger Moody to adjourn the meeting. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

The meeting adjourned at 5:08 p.m.

Respectfully submitted,



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Candice Richards

**The Knox County Commission approved these minutes at their regular meeting held on April 14, 2009.**

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Anne H. Beebe-Center, Chair – Commissioner District #1

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Richard L. Parent, Jr. – Commissioner District #2

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Roger A. Moody – Commissioner District #3